



SEASONAL TEMPORARY WORKER REFERENCE CHECK FORM

WORKER INFORMATION			
WORKER NAME:			
REFERENCE NAME:		DATE:	
TITLE:		COMPANY NAME:	
E-MAIL:		PHONE NUMBER:	
RELATIONSHIP:		YEARS KNOWN:	

GENERAL QUESTIONS
<p>Give the reference a brief description of the program and the position that the applicant is applying for. Proceed to ask the following questions:</p>
<p>1. How long have you known [the applicant]? And in what capacity? (Teacher, employer, supervisor, etc.)</p>
<p>2. How would you describe his/her personality and how does he/she relate to others?</p>
<p>3. Do you think that he/she is capable of performing general outdoor home maintenance tasks? (i.e., grass cutting, snow removal, etc.)</p>
<p>4. Do you feel that he/she is reliable and dependable?</p>
<p>5. Do you feel that he/she would work well with seniors and/or adults with disabilities?</p>
<p>6. On a scale of 1 to 10 (10 being the highest rating), how would you rate this worker on:</p> <ul style="list-style-type: none"> - Punctuality 1 ----- 10 - Demonstrated responsibility 1 ----- 10 - Ability to take direction 1 ----- 10 - Ability to complete tasks 1 ----- 10 - Communication skills 1 ----- 10



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7. Do you have any additional comments about [the applicant]?

OFFICE USE ONLY			
CHECKED BY:		DATE:	